

**TRAINING PLAN**

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| **Full Name:** |  |
| **Company:** |  |
| **Supervisor:** |  |
| **Inclusive Dates:** |  |

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| **Main Tasks**  Describe the Main Activities | **Task Elements**  Steps for each activity |
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| **Knowledge/Skills/Competencies to be learned**  in the main areas of general professionalism, programming and/or systems analysis. Please feel free to add other skills based on the tasks assigned. | **Estimated Training Hours**  if applicable |
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**Authorized Signatures**

Trainee

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Signature over Printed Name / Date

Direct Supervisor/Mentor

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Signature over Printed Name / Date

Practicum Coordinator

\_\_\_\_\_\_\_\_\_Jordan Aiko P. Deja \_\_\_\_\_\_\_

Signature over Printed Name / Date